

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

HEATHER GRAY,

Plaintiff(s),

v.

EMOTIONAL RECORDS, LTD., ET AL.,

Defendant(s).

23-CV-7843 (DEH)

**ORDER**

DALE E. HO, United States District Judge:

An order issued December 13, 2023, scheduled an initial pretrial conference in this matter for January 9, 2024, and required the parties to file a joint status letter and proposed case management plan by January 2, 2024. *See* ECF No. 14. No such materials were filed.

Defendants have not appeared.


It is hereby **ORDERED** that, if the parties are in contact, the parties shall file the required materials as soon as possible and no later than **January 16, 2024**. If the parties are not in contact, Plaintiff shall file a status letter on ECF describing her efforts to provide actual notice of this lawsuit to Defendants and shall request adjournment of the initial-pretrial conference, as appropriate.

The initial conference on January 9, 2024, is **ADJOURNED** to **January 23, 2024, at 10:30 a.m. EST**. The conference will be telephonic. The parties shall join the conference by dialing (646) 453-4442 and entering the conference ID: 411 283 534, followed by the pound sign (#).

It is further **ORDERED** that Defendant shall serve this order on Defendants via Federal Express and file proof of service on ECF by **January 16, 2024**.

SO ORDERED.

Dated: January 4, 2024  
New York, New York

A handwritten signature in black ink, appearing to read "Dale Ho", written above a horizontal line.

DALE E. HO  
United States District Judge